



# CONSTRUCTION INDUSTRY CAREER FAIR

October 10 | 9:30 a.m. to 12 p.m. | Wes Watkins Center



## WELCOME

Thank you for registering! We are so excited to welcome you to campus on Thursday, October 10th, for the Construction Industry Career Fair. If you have any questions, please contact Alicia Low at 405-744-9644 or [alicia.low@okstate.edu](mailto:alicia.low@okstate.edu). On the day of the event, all phone calls will be forwarded to a cell phone at the event, so please do not hesitate to call if you need anything last minute.

## AGENDA

The schedule for Thursday, October 10, 2024 is as follows:

- 8:00am - 9:30am: Check-In at Wes Watkins Center
- 9:30am - 12:00pm: Career Fair
- 12:00pm - 1:00pm: Employer Lunch
- 1:00pm - 4:00pm: Interviews

## DAY OF INTERVIEWS

- Day of interviews will be conducted from 1:00pm - 4:00pm in Wes Watkins Center.
- Upon registration, your company indicated whether or not you require interview space. If you are unsure, or have not received communication regarding day of interviews, please email [alicia.low@okstate.edu](mailto:alicia.low@okstate.edu).
- During the event, Career Services staff will provide a triplicate form with predetermined (30 minute) interview timeslots. You will use this form to sign students up as you converse during the career fair.

## WI-FI INFORMATION

Wi-Fi information is provided upon arrival, however, wireless internet in Wes Watkins Center can be unreliable. If your company's recruiting strategy relies heavily on Wi-Fi access, please be prepared to bring your own Wi-Fi hotspot.

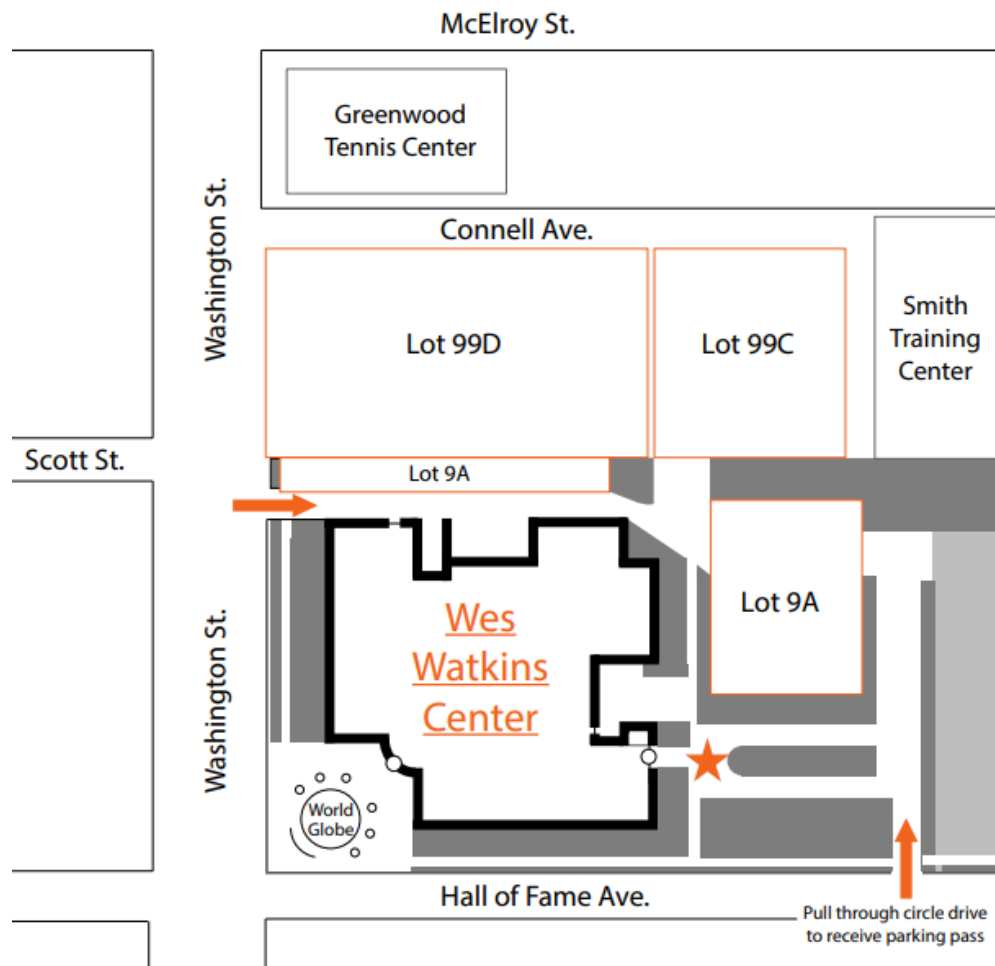
## PARKING

- Please drive to the East Side of Wes Watkins Center (next to the Sherman E. Smith practice facility) and pull through the circle drive on the Southeast side of the building.
- Volunteers will assist you with your materials and give you a parking pass.
- The attached map (page 2) will direct you if you are coming from Washington Street or Hall of Fame Avenue.
- Vehicles parked in lots other than what has been assigned to Career Services will be subject to ticketing.

*\*Find directions on page 2.*

## DIRECTIONS

Stillwater is approximately 78 miles from *Tulsa International Airport*, 74 miles from *Will Rogers World Airport* in Oklahoma City, OK, and has the Stillwater Regional Airport with nonstop flights to and from Dallas/Fort Worth twice a day. Visit [FlyStillwaterOK.com](http://FlyStillwaterOK.com) for more information and #FlySWO!



## SHIPPING

- Packages and displays should be shipped to arrive between Monday, September 16th, and Monday, October 7th.
- Last-minute shipping may cause delays in recruiters receiving their packages for the fair.
- It is very important that you indicate which career fair the materials/displays are for.
- All packages for the career fair should be shipped to:

OSU Career Services  
**ATTN: Construction Industry Career Fair**  
360 Student Union  
Stillwater, OK 74078

## RETURN SHIPPING

- OSU Career Services will schedule a FedEx and UPS pickup for the end of the fair.
- You should have all materials boxed up with labels properly completed (including company account number) and attach to all materials being mailed.
- OSU Career Services is not responsible for unlabeled or improperly labeled packages as well as lost packages.

# FEE SCHEDULE

<b>Career Fair</b>	<b>Day, Date</b>
<b>Location</b>	Gallagher-Iba Arena
<b>Registration Opens</b>	Wednesday, April 16, 2024
<b>Early Bird Discount Deadline</b>	Friday, August 2, 2024 at 5:00pm
<b>Payment Due Date</b>	Wednesday, October 9, 2024
<b>Deadline for 100% Cancellation Refund</b>	Friday, August 2, 2024 at 5:00pm
<b>Deadline for 50% Cancellation Refund</b>	Friday, September 13, 2024 at 5:00pm

## INCLEMENT WEATHER

Should inclement weather prevent the fair from occurring on the scheduled date, OSU Career Services will reschedule the date and all fees as well as cancellation policies will apply. Please consult [careerservices.okstate.edu](https://careerservices.okstate.edu) for official news regarding the fair schedule, or contact Alicia Low by phone at 405-744-9644 or email, [alicia.low@okstate.edu](mailto:alicia.low@okstate.edu)

